










Report of: Head of Oxford City Homes

To: Executive Board


Date: 13 August 2007

Item No:

Title of Report : Security Doors & Controlled Entry – tender approval.

 <u>Summary and Recommendations</u>	
 Purpose of report:	To advise the Board on the tenders received for the installation of security doors and controlled entry systems at various blocks  in the City and Abingdon.
 Key decision:	Yes
Portfolio Holder:	Councillor Patrick Murray
 Scrutiny Responsibility:	Housing Scrutiny Committee
Ward(s) affected:	Blackbird Leys, Barton & Sandhills, Churchill, Cowley, Holywell, Lye Valley, Quarry & Risinghurst,
 Report Approved by:	
 Portfolio Holder:	Patrick Murray
Finance:	David Higgins
 Legal:	Jeremy Thomas
 Policy Framework:	To meet Decent Homes Target by 31 December 2010.
Recommendation(s):	That the lowest tender for the installation of security doors and controlled entry be accepted.

Background –

-  1. This project was approved by the Board in April 2007 as part of the Controlled entry budget within the HRA 2007/8/9/10 Capital programme. A total budget of £380,000 was approved over two years with a predicted budget of £290,000 for this financial year.

2. The works involve the installation of new security doors and controlled entry system to blocks of flats listed in appendix 1.
3. Competitive tenders have been received for this work, the lowest tender is shown in the Financial Implications section below. Five specialist contractors were invited but only three submitted a tender.
4. There are sixteen leaseholders within the blocks and these have been consulted in accordance with the Commonhold and Leasehold Reform Act 2002, Section 151. The full consultation process is being followed.

Legal implications -

5. The contract will be a fixed price contract under the JCT Intermediate Form of Contract. If the consultation requirements mentioned in paragraph 4 are not complied with then the recharges to the leaseholders will be irrecoverable.

Financial implications -

6. The following tenders were received:

- A. £299,355.94
- B. £340, 547.66
- C. £357,060.89

Tender A, submitted by Chris Lewis Security Services, was the lowest.

7. The tender figure exceeds the Capital budget of £290,000 agreed for controlled entry for this financial year by £9,355:94 but a retention sum in the region of £7,500 will be paid in the next financial year and predicted under-spend on other budgets will cover the shortfall of approximately £2000.

Recommendation -

8. It is recommended that the lowest tender in the sum of £299,355.94 be accepted.

Appendices -

Appendix 1,

Address list.

Name and contact details of author: Chris Pyle, tel; 335411, extn 3611,
Email: cpyle@oxford.gov.uk
Background papers: Specification and tender returns.

